



CITY OF NEWPORT, RHODE ISLAND

CAREER OPPORTUNITY

Position Title:	Engineering Technician
Posting Date:	Friday, March 15, 2024
Closing Date:	Until Vacancy is Filled
Department:	Utilities Department – Water Distribution
Brief Job Description: <i>(essential functions of the job)</i>	<ul style="list-style-type: none"> • Employee is responsible for civil engineering work and skilled technical work which includes conducting field surveys, inspections and other technical work in conjunction with construction projects within the City rights of way. Employee is required to perform all similar or related duties. • Knowledge and experience with automated CADD and GIS programs, water distribution & mgmt. software to input or extract information in support of mapping activities. • Performs marking of underground utilities and excavations as required by Dig Safe and/or City. • Records water main & service information; updates and maintains water & hydrant records and information. • Performs basic field surveys to locate and mark water mains, water services, water service boxes and gate boxes; including the ability to use underground utility locating equipment. • Provides information regarding water-related utility; calls and log calls to Dig Safe. • Inspects the installation and construction of water service lines. • Creates annual CCR and edits web site content. • Prepares RI DOT permits and traffic plans. • Aids in the development and preparation of engineering plans and specifications. • Knowledge and experience with leak detection equipment (i.e., leak correlator, noise loggers, etc.) to identify and locate water leaks.
Minimum Entrance Qualifications:	<ul style="list-style-type: none"> • Position requires an Associate’s Degree in Engineering or a trade institution and three to five (3-5) years of experience in construction and/or engineering; or any equivalent combination of education, training and experience which provides the required knowledge, skills and abilities to perform the essential functions of the job. • Knowledge of construction and engineering principles, laws and regulations pertinent to position functions, understanding of CADD graphics, construction of roadways, drainage, design and installation, grades, and survey work. • Working knowledge of civil engineering including design, surveying and drafting. • Ability to interact effectively and appropriately with the public and other personnel, perform multiple tasks, read and interpret plans and blueprints, deal with irate customers, and maintain confidential information. • Skill in making observations and recording information. • Proficient written and oral communication skills. • Proficient computer skills (word, excel, etc.).

Licenses/Certifications:	<ul style="list-style-type: none">• Must have a valid motor vehicle operator’s license.
Pay and Hours Per Week AFSCME Union Grade: U5 Min. Salary: \$26.97 hourly Max. Salary: \$31.65 hourly Hours per week: 40	Submit resume and completed application to: Nicole Paulino, Director of Human Resources Department of Human Resources City Hall – 43 Broadway Newport, Rhode Island 02840

An Equal Opportunity and Affirmative Action Employer

APPLICATIONS ARE ACCEPTED DURING THE POSTING PERIOD INDICATED OR AS THE NEED EXISTS FOR THE POSITION CURRENTLY VACANT. APPLICATIONS ARE AVAILABLE IN THE HUMAN RESOURCES OFFICE AND ALSO ON THE INTERNET WHERE IT CAN BE DOWNLOADED AND PRINTED. THE CITY RESERVES THE RIGHT TO NOT CONSIDER APPLICATIONS THAT ARE RECEIVED UNSIGNED, INCOMPLETE, OR POST-MARKED AFTER THE CLOSING DATE.

www.cityofnewport.com/jobs

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